# Year-end tax statements for daycare parents

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What a daycare year-end statement needs for a parent's Form 2441: your name, address, taxpayer ID and what they paid in the year. A free statement you print.

For their child and dependent care credit, a parent's Form 2441 asks for each care provider's name, address and identifying number (an SSN or an EIN) and the amount the parent actually paid that provider in the year. A year-end statement gives them exactly that, signed and dated. Form W-10 is the IRS's own form for it. Peabody's home daycare tax kit prints a statement for each family, free through the end of 2026; your taxpayer ID is printed and never kept.

Every January, families ask their child care provider for "the tax form". There isn't one tax form a provider must file for parents; what parents need is information. This post covers what that is, where it comes from in the IRS's own words, and how to print a clean statement in a couple of minutes per family. It is not tax advice; your tax preparer has the last word on your own return.

## What the parent's form asks for

We read the IRS's 2025 Instructions for Form 2441 on 31 October 2026. Part I of the form asks the parent, for each person or organization that provided care:

- the provider's name and address (columns a and b);
- the provider's identifying number: a Social Security number or an employer identification number (column c);
- whether the provider was their household employee (column d; the instructions' own example is that nannies generally are and daycare centers are not);
- the total amount actually paid to the provider in the year (column e).

The instructions say a parent may use Form W-10, Dependent Care Provider's Identification and Certification, or another source listed in its instructions to get the information, and that keeping a provider's completed W-10 is one way a parent shows "due diligence" if the information is ever questioned.

Two details from those instructions matter for your statement:

- It is the amount paid in the year, not the care given in the year. Tuition for December paid in January belongs to the next year's statement.
- Amounts an employer paid on the parent's behalf count in what the parent paid, which matters for families using a dependent care account through work.

## What goes on Peabody's statement

The tax kit's Parent statements part prints one page per family:

- Child care payments, [year] as the heading;
- your name, address and taxpayer ID;
- Paid by: the parent or family name you type;
- Total paid for child care in [year];
- a line for your signature and the date;
- a footnote: For the parent's Form 2441. The provider may also give Form W-10.

You type the family's name and the year's total; your own name and address come from the kit's saved settings. The taxpayer ID field is printed only: it is never stored in the browser, so you type it again each time. Nothing on the statement is sent to Peabody. Print it, or choose "Save as PDF" in the print dialog and send the file yourself.

## Getting the total right

The total is the hardest part. Three ways providers keep it:

1. A payment ledger of every amount received and its date. Add each family's payments dated January to December.
2. Your invoices, if you send weekly or monthly ones and mark them paid.
3. Bank deposits, if families pay by transfer, matched to each family.

Whichever you use, check it against what the family thinks they paid before you print. A two-minute conversation now saves an amended return later.

## Your EIN or your SSN

The statement takes either. Many family child care providers get an employer identification number from the IRS so they don't hand out their Social Security number on a dozen statements a year. Ask your tax preparer whether that makes sense for you.

## The rest of the kit

The same tax kit works out your own figures the way IRS Publication 587 does: the time-space percentage of your home used for daycare, the year's meals and snacks at the standard meal rates, and your expenses by Schedule C line, printed as one page for your preparer. Peabody's home daycare tax deductions guide walks through Publication 587's own example.

## A January routine

- In the first week of January, total each family's payments for the year.
- Print one statement per family, sign and date them.

- Hand them out at pick-up in an envelope, or send the PDFs yourself.
- Keep a copy of each with your own records.

Families who know the statement arrives in the first week of January stop asking for it in February. While you're at it, the open library has stories families can read with their children over the winter, free.

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Free at peabody.kids/blog/daycare-year-end-tax-statement